

Tenant Vacate Notification

Tenant(s): _____

Property: _____

Vacate Date: _____

I/We understand that I/we am/are required to give a minimum of 14 (fourteen) days' notice, under the terms of my/our Tenancy Agreement.

My/Our reason for vacating is: _____

My/Our forwarding address is: _____

I/We understand that you may want to show prospective tenants through the property. Access in this regard, can be arranged by contacting me/us on:

Work: _____ **Home:** _____

Mobile: _____ **Email:** _____

Signature: _____ **Date:** _____

Once the final inspection has been completed and we have received the tax invoices for Carpet Cleaning & Flea Treatment we can arrange for the Bond to be refunded via Eservices with the RTA. Please fill in your details below to help us assist with the Bond Refund.

Account Name:	BSB:	Account Number:
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