



Notice to Vacate

Tenants Name/s: _____

Property Address: _____

Phone: _____

Email: _____

Ending a Fixed Term Agreement - Vacate Date: ____ / ____ / ____

I/We hereby give notice to vacate the above property on the date entered allowing for **14 days notice** if delivering to the agency by hand, or **18 days notice** if sending by Australia Post or on a date agreed to by both parties (i.e. break lease)

Ending a Continuing Agreement - Vacate Date: ____ / ____ / ____

I/We hereby give notice to vacate the above property on the date entered allowing for **21 days notice** if delivering to the agency by hand, or **25 days notice** if sending by Australia Post or on a date agreed to by both parties (ie break lease)

I/we confirm that keys will be returned to Raine & Horne by 5pm on the above date.

I/We acknowledge that the Bond held is not to be used for rent payable.

Tenant 1 Forwarding Address: _____

Tenant 2 Forwarding Address: _____

Tenant 3 Forwarding Address: _____

We agree to allow the Agent to conduct 'Open for Inspections' for prospective Tenant/s at the agreed times. I give permission for a staff member from Raine & Horne to use the service key in the event of me not being home.

Tenants Signature/s: _____

Tenant Name/s: _____

Date: _____

Office Use Only

Received By: _____

Date: _____

Method of Delivery: _____

Raine_Horne Berry 2/65 Queen Street, Berry **T:** 02 4464 1300 **F:** 02 4464 2111 **Web:** rh.com.au/berry

Raine_Horne Nowra 78 Kinghorne Street, Nowra **T:** 02 4423 4600 **F:** 02 4421 2599 **Web:** rh.com.au/nowra

Raine_Horne Shoalhaven Heads 1a Jerry Bailey Road, Shoalhaven Heads **T:** 02 4448 7171 **F:** 02 4448 8211 **Web:** rh.com.au