

Pottsville Beach / Cabarita Beach

Exit Condition Checklist

Place a ✓ next to the tasks once they have been completed

Entry/Hallways/Stairs

- Front Door (inside/out) & Frame
- Closets
- Light Fixtures - Bugs, dust removed & working bulb
- Walls & Ceiling - Remove dust, cobwebs & marks
- Skirting boards - Remove dust & marks
- Cornices - Remove cobwebs and dust
- Windows/Glass panels- glass inside/out & tracks
- Blinds/Curtains - Remove dust, dirt, & marks
- Other

Family Room

- Walls & Ceiling - Remove dust, cobwebs & marks
- Doors, Door Frames & Knobs
- Shelves/Closest - Remove dust, cobwebs & marks
- Mirrors - Remove any dust & prints
- Light Fixtures - Bugs, dust removed & working bulb
- Skirting boards - Remove dust & marks
- Cornices - Remove cobwebs and dust
- Floors - mopped, scuffs removed, vacuumed
- Windows/Glass panels- glass inside/out & tracks, frame
- Other

Office

- Walls & Ceiling - Remove dust, cobwebs & marks
- Doors, Door Frames & Knobs
- Shelves/Closest - Remove dust, cobwebs & marks
- Mirrors - Remove any dust & prints
- Light Fixtures - Bugs, dust removed & working bulb
- Skirting boards - Remove dust & marks
- Cornices - Remove cobwebs and dust
- Floors - mopped, scuffs removed, vacuumed
- Windows/Glass panels- glass inside/out & tracks, frame
- Other

Bedrooms

- | 1 | 2 | 3 | 4 | 5 | |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Walls & Ceiling - Remove dust, cobwebs & marks |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Doors, Door Frames & Knobs |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Shelves/Closest - Remove dust, cobwebs & marks |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Mirrors - Remove any dust & prints |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Light Fixtures - Bugs, dust removed & working bulb |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Skirting boards - Remove dust & marks |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Cornices - Remove cobwebs and dust |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Floors - mopped, scuffs removed, vacuumed |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Other |

Living Room

- Walls & Ceiling - Remove dust, cobwebs & marks
- Doors, Door Frames & Knobs
- Shelves/Closest - Remove dust, cobwebs & marks
- Mirrors - Remove any dust & prints
- Light Fixtures - Bugs, dust removed & working bulb
- Skirting boards - Remove dust & marks
- Cornices - Remove cobwebs and dust
- Floors - mopped, scuffs removed, vacuumed
- Windows/Glass panels- glass inside/out & tracks, frame
- Other

Dining Room

- Walls & Ceiling - Remove dust, cobwebs & marks
- Doors, Door Frames & Knobs
- Shelves/Closest - Remove dust, cobwebs & marks
- Mirrors - Remove any dust & prints
- Light Fixtures - Bugs, dust removed & working bulb
- Skirting boards - Remove dust & marks
- Cornices - Remove cobwebs and dust
- Floors - mopped, scuffs removed, vacuumed
- Windows/Glass panels- glass inside/out & tracks, frame
- Other

Other

- Walls & Ceiling - Remove dust, cobwebs & marks
- Doors, Door Frames & Knobs
- Shelves/Closest - Remove dust, cobwebs & marks
- Mirrors - Remove any dust & prints
- Light Fixtures - Bugs, dust removed & working bulb
- Skirting boards - Remove dust & marks
- Cornices - Remove cobwebs and dust
- Floors - mopped, scuffs removed, vacuumed
- Windows/Glass panels- glass inside/out & tracks, frame
- Other

Notes:

Kitchen

- Oven door (inside/outside) - Clear to see through glass
- Rang vent & filters
- Dishwasher - inside & outside
- Microwave - inside & outside
- Cabinets, shelves & draws, handles & knobs, tops & bottoms
- Countertops
- Backsplash/Tiling - including grout
- Sink - polish Chrome
- Pantry - floor, shelves and door
- Light Fixtures - Bugs, dust removed & working bulb
- Walls & Ceiling - Remove dust, cobwebs & marks
- Cornices - Remove cobwebs and dust
- Floors - mopped, scuffs removed, vacuumed
- Kickboards - Remove marks
- Windows/Glass panels- glass inside/out & tracks, frame
- Other

Miscellaneous

- Ceiling fans top & bottom
- Air Conditioning unit -Dust removed & filters where possible

Garage

- Walls & Ceiling - Remove dust, cobwebs & marks
- Floors - oil, rust & other stains removed
- Work benche/shelves - Remove dust & marks
- Windows - tracks, glass inside/out, sills, frames

Outdoor

- Lawns mowed
- All weed removed from garden beds
- Rubbish removed
- Any bald spots caused by pets, cars etc to be re-turfed
- Bins emptied & hosed out

Laundry / Utility Room

- Shelves/Closest - Remove dust, cobwebs & marks
- Sink - polish Chrome
- Light Fixtures - Bugs, dust removed & working bulb
- Walls & Ceiling - Remove dust, cobwebs & marks
- Cornices - Remove cobwebs and dust
- Dryer - lint trap, around rim, clean tops/sides
- Floors - mopped, scuffs removed, vacuumed
- Windows/Glass panels- glass inside/out & tracks, frame

Tricks & Tips

- * Pouring some liquid chlorine down a toilet will lift any stubborn stains in the toilet
- * Baby wipes are great for cleaning skirting boards
- * Leave the oven cleaner overnight to get rid of stubborn baked on grime
- * Do not put rubber backed curtains in a washing machine
- * Cotton buds work well on wardrobe and window tracks as fingers can't fit.
- * Gumption can get rid of almost any kind of mark, just make sure you wipe it over with water
- * Pack any pictures off the wall first so you have time to patch any damage caused.