

Residential Application Form

For your application to be processed you must answer all questions
(Including the reverse side)

Raine & Horne®

AGENT DETAILS

Raine & Horne Ashfield

Address: 232 Liverpool Road, Ashfield NSW 2131

Phone: 02 9799 2999

Fax: 02 9716 7296

E-mail: info@rhashfield.com.au

Property Manager Name:

A. PLEASE PROVIDE 100 POINTS OF IDENTIFICATION

The following ID has been photocopied and attached: (please tick)

| | | | |
|---|----|--|----|
| <input type="checkbox"/> Current Drivers License | 40 | <input type="checkbox"/> Birth Certificate | 20 |
| <input type="checkbox"/> Passport | 40 | <input type="checkbox"/> Proof of age card | 10 |
| <input type="checkbox"/> Previous 3 rent receipts | 30 | <input type="checkbox"/> Medicare or Credit card | 10 |
| <input type="checkbox"/> Payslips (minimum of 2) | 20 | <input type="checkbox"/> Utility Bill | 10 |
| <input type="checkbox"/> Centrelink Payments | 20 | <input type="checkbox"/> Concession / Pension card | 10 |

**ALL DOCUMENTS MUST BE COPIES AND NOT ORIGINALS
(Photocopying will incur a \$1 fee per page)**

- Deposits will only be taken if your application is approved
- 2 weeks rent plus 4 weeks bond is required

B. PROPERTY DETAILS

1. What is the address of the property you would like to rent?

 Postcode

2a. Lease commencement date?

 Day Month Year

2b. Lease term?

 Years Months

3. Do you smoke? (please tick) Yes No

4. How many tenants will occupy the property?

 Adults Children Ages of Children

C. PERSONAL DETAILS

5. Please give us your details

Mr Ms Miss Mrs Other

Surname

Given Name/s

Date of Birth

ID Type

ID Number

State / Country ID issued

Pension no. (if applicable)

Pension type (if applicable)

6. Please provide your contact details
Home phone no.

Mobile phone no.

Work phone no.

Fax no.

Email address

7. What is your current address?

Postcode

D. UTILITY CONNECTIONS

Our complementary partner On The Move can connect your utilities;

- It's a free and simple service
- Your connection is guaranteed by the On The Move promise
- There is no obligation to proceed with connections

Terms & Conditions: **Unless you advise us otherwise, by signing this application you are consenting to On The Move contacting you to arrange the connection of your utility services.** On The Move may need to disclose personal information to utility companies to arrange your services. On the Move and Raine & Horne may receive a benefit for arranging your services. Please see On The Move's Privacy Policy at: www.onthemove.com.au/legal-and-privacy. Standard connection fees may apply.

No, I will connect the required utilities of my own accord.



We guarantee that your electricity and gas will be connected on your agreed move-in date*.

*Terms and conditions apply.

Full details at onthemove.com.au/on-the-move-promise-terms-and-conditions

E. DECLARATION

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information from:

- (a) The owner or the Agent of my current or previous residence;
- (b) My personal referees and employer/s;
- (c) Any record listing or database of defaults by tenants such as NTD, TICA or TRA for the purpose of checking your tenancy history;

I am aware that I may access my personal information by contacting -

- NTD: 1300 563 826
- TICA: 1902 220 346
- TRA: (02) 9363 9244

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

- (a) communicate with the owner and select a tenant
- (b) prepare lease/tenancy documents
- (c) allow tradespeople or equivalent organisations to contact me
- (d) lodge/claim/transfer to/from a Bond Authority
- (e) refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (f) refer to collection agents/lawyers (where applicable)
- (g) complete a credit check with NTD (National Tenancies Database)

Unless I have otherwise indicated, I consent to the disclosure of this page of the application form to **On The Move** ABN 84 101 648 257 for the purpose of enabling **On The Move** to offer the connection and disconnection of my utility services.

I am aware that if I do not consent to the disclosure of my personal information for the purposes set out above, I may not be eligible to lease this premises. Where **On The Move** is requested to arrange for the provision of services, I consent to **On The Move** disclosing personal information it has collected about me to the applicable utility service provider for that purpose and to obtain confirmation of the connection or disconnection.

I acknowledge that Raine & Horne does not accept any responsibility for: any delay in, or failure to arrange or provide for, any connection or disconnection of a utility, or for any loss in connection with such delay or failure. I acknowledge that Raine & Horne, its employees and **On The Move** may receive a benefit in relation to the connection of a utility service.

Signature

Date

F. APPLICANT HISTORY

9. How long have you lived at your current address?

| Years | Months

10. Why are you leaving this address?

11. Landlord/Agent details of this property (if applicable)

Name of landlord or agent

Landlord/agent's phone no.

Weekly Rent Paid

\$

12. What was your previous residential address?

Postcode

13. How long did you live at this address?

| Years | Months

14. Landlord/Agent details of this property (if applicable)

Name of landlord or agent

Landlord/agent's phone no.

Weekly Rent Paid

\$

Was bond refunded in full?

If not why not?

G. EMPLOYMENT HISTORY

15. Please provide your employment details

What is your occupation?

What is the nature of your employment?
(FULL TIME/PART TIME/CASUAL)

Employer's name (inc. accountant if self employed or institution if student)

Employer's address

Postcode

Contact name

Phone no.

Length of employment

| Years | Months

Net Income (Annual)

\$

16. Please provide your previous employment details

Occupation?

Employer's name

Contact name

Phone no.

Length of employment

| Years | Months

Net Income (Annual)

\$

H. CONTACTS / REFERENCES

17. Please provide a contact in case of emergency

Surname

Given name/s

Relationship to you

Phone no.

18. Please provide 2 personal references (not related to you)

1. Surname

Given name/s

Relationship to you

Phone no.

2. Surname

Given name/s

Relationship to you

Phone no.

I. OTHER INFORMATION

19. Car Registration

20. Please provide details of any pets

Breed/type

Council registration / number

1.
2.

J. PAYMENT DETAILS

Property Rental

\$ per week \$ per month

First payment of rent in advance

\$

Rental Bond (4 weeks rent):

\$

Sub Total

\$

Less: Holding deposit (see below)

\$

Amount payable on signing tenancy agreement (bank cheque or money order only)

\$

K. HOLDING FEE

Holding Fee

\$

Reservation period

days

The Landlords Agent undertakes:

- A. The premises will not be let during the reservation period pending the agreement of a residential tenancy agreement.
- B. The whole fee will be refunded if the Landlord do not carry out (during the reservation period) repairs or other work on which it is a condition to enter into a residential tenancy agreement.
- C. If the applicant decides not to enter into a residential tenancy agreement the Landlord will retain the entire holding fee.
- D. If a residential tenancy agreement is entered into, the holding fee is to be contributed towards rent for the premises.

Signature of Landlords agent

Date

Signature of Applicant

Date