



Notice to Vacate

Tenants Name/s: _____

Property Address: _____

Phone: _____

Email: _____

Ending a Fixed Term Agreement - Vacate Date: ____ / ____ / ____

I/We hereby give notice to vacate the above property on the date entered allowing for **14 days notice** if delivering to the agency by hand, or **18 days notice** if sending by Australia Post or on a date agreed to by both parties (i.e. break lease)

Ending a Continuing Agreement - Vacate Date: ____ / ____ / ____

I/We hereby give notice to vacate the above property on the date entered allowing for **21 days notice** if delivering to the agency by hand, or **25 days notice** if sending by Australia Post or on a date agreed to by both parties (ie break lease).

Reason for vacating _____

I/we confirm that keys will be returned to Raine & Horne by 5pm on the above date.

I/We acknowledge that the Bond held is not to be used for rent payable.

Tenant 1 Forwarding Address: _____

Tenant 2 Forwarding Address: _____

Tenant Bank details for bond: _____

Do you wish to attend the exit inspection of the property you are vacating? Yes or No

Tenants Signature/s: _____

Tenant Name/s: _____

Date: _____

We welcome your feedback regarding your rental experience with us.

Feel free to use our facebook page, email admin@rhmoree.com or a few words here:

Office Use Only

Received By: _____

Method of delivery: _____

Date: _____