

Applicant Name:

Property Address:

1.

2.

3.

## Residential Tenancy Application Form



# Raine & Horne®

**Bathurst**

197 Howick Street, Bathurst NSW 2795

Tel: 02 6331 6555

Fax: 02 6331 5660

Web: [rh.com.au/bathurst](http://rh.com.au/bathurst)

Email: [rentals@bathurst.rh.com.au](mailto:rentals@bathurst.rh.com.au)



## Property Details

Rental Property Address: (in order of preference)  
 1.   
 2.   
 3.

Rent per Week: \$  Lease Commencement Date:  /  /

Length of Tenancy:  Have you inspected the property? ☐ Yes ☐ No

Are you a smoker? ☐ Yes ☐ No Will you be using Rental Bonds Online? ☐ Yes ☐ No

How did you find out about this property? ☐ Newspaper ☐ Internet ☐ To Let Board ☐ Referral ☐ Other:

**Please be advised our leases will be forwarded electronically to your mobile phone unless you advise otherwise.**

## Applicant Details

Applicant's Full Name:

Current Address:

Marital Status:  Work Phone:

Home Phone:  Email:

Mobile Phone:  Date of Birth:

Drivers Lic. No or Proof of Age Card:  Expiry Date:

Make & Model of Car:  Reg. Number:

Passport No.  Country & Expiry:  Exp:

## Current Address Details

Home owner or Tenant? ☐ Home owner ☐ Tenant Current Rent: \$

How long have you lived there? From:  /  /  To:  /  /

Name of Agent if Leasing or Selling Property:  Contact Name:

Email Address:  Mobile:

Why are you leaving?

## Previous Residential Details

Previous Address:

Rent: \$  How long did you live there? From:  /  /  To:  /  /

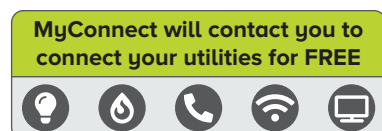
Agent/Landlord:  Phone: (Daytime)

Why did you leave?

Was your bond refunded in full? ☐ Yes ☐ No If no, why not?

## Free Utility Connection Service

**myconnect®**  
 a really smart move



☒ **Yes, Please Contact Me**

☐ **Interpreter required**

☐ **OR Tick here to opt out**

Unless I have opted out of this section, I/we:

Consent to the disclosure of information on this form to myconnect ABN 65 627 003 605 for the purpose of arranging the connection of nominated utility services; consent to myconnect disclosing personal information to utility service providers for the stated purpose and obtaining confirmation of connection; consent to myconnect disclosing confirmation details (including NMI, MIRN, utility provider) to the Real Estate Agent, its employees and myconnect may receive a fee/incentive from a utility provider in relation to the connection of utility services; acknowledge that whilst myconnect is a free service, a standard connection fee and/or deposit may be required by various utility providers; acknowledge that, to the extent permitted by law, the Real Estate Agent, its employees and myconnect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection or provision of, or failure to connect or provide the nominated utilities. I acknowledge that myconnect record all calls for coaching, quality and compliance purposes.



Get in touch: ☎ 1300 854 478 ✉ enquiry@myconnect.com.au 🌐 myconnect.com.au

## Centrelink Information (if applicable)

Pension Type:  Pension No.

Weekly Income: \$  *Please provide Income statement to support this information.*

## Employment Details

Current Employer:

Your Position:  Contact Name:

Length of Employment:  Phone: (Daytime)

NET Weekly Income: \$  Employment Type: ☐ Full Time ☐ Part Time ☐ Casual

*If starting a new position, please provide copy of Letter of Employment/Offer with contact details to confirm appointment*

## Previous Employment Details

Previous Employer:

Your Position:  Contact Name:

Length of Employment:  Phone: (Daytime)

NET Weekly Income: \$  Employment Type: ☐ Full Time ☐ Part Time ☐ Casual

## Student Details

Institution Name:  Course Name:

Course duration:  Current year:

**If living on campus**  
 Resident Advisors Name:  RA Phone:

## Occupancy Details

Total number of Occupants who will live in this property:  Number of children: (if any)  Ages of children:

Do you have Pets? ☐ Yes ☐ No If YES, how many:  Breed:

## Personal References (not relatives)

1. Referee Name:  Relationship:

Address:  Phone: (Daytime)

Phone: (Mobile)  Email Address:

2. Referee Name:  Relationship:

Address:  Phone: (Daytime)

Phone: (Mobile)  Email Address:

## Emergency Contact Next of Kin Details (NOT RESIDING IN PROPERTY)

Name:  Work Phone:

Address:  Mobile Phone:

Relationship:  Home Phone:

Email Address:

## Confirmation

I confirm the following:

1. During my inspection of this property I found it to be in a reasonably clean condition. ☐ Yes ☐ No
2. If "No," I believe the following items should be attended to prior to the commencement of my tenancy. I acknowledge that these items are subject to the Landlord's approval.

3. I acknowledge that this is an application to rent this property and that my application is subject to the Landlord's approval.
4. I confirm having received a copy of this application for my retention.
5. I consent to the information provided in this application being verified and a reference check on the Tenancy Information Centre of Australia (TICA) and Barclays Database being undertaken.

## Application

I, the Applicant apply for approval to rent the premises referred to in this form and acknowledge that my application will be referred to the Landlord of the property for his / her / their acceptance and if the application is approved, to prepare a Residential Tenancy Agreement for the premises

I, the Applicant, declare that I am not a bankrupt or an undischarged bankrupt and that the information provided by me is true and correct. I have inspected the above premises and wish to apply for tenancy of the premises for a period of ..... weeks, at a rental of \$..... per week / fortnight / month.

I, the Applicant, have read, and understand, and accept the Privacy Statement contained in this Application.

## Statement of Costs

Rental Bond (4 week's rent)

\$

Rent in advance (2 weeks rent) from

to

\$

TOTAL

\$

PLEASE NOTE THAT ALL INITIAL PAYMENTS MUST BE MADE BY BANK CHEQUE OR MONEY ORDER

## Holding Fee (If a Holding Fee is being paid on the property, the following conditions will apply)

It is hereby acknowledged:

1. When the application has been approved by the Landlord. The Applicant will then pay a Holding Fee of \$..... equivalent to 7 days rent to reserve the premises in favour of the Applicant for a period of 7 days.
2. That during this period, the premises will not be reserved for any other Applicant, nor will a Holding Fee be received from any other Applicant.
3. That should the Landlord accept this application the Holding Fee will be paid towards the rent for the premises.
4. That should the Applicant decide not to proceed, the Landlord will retain the Holding Fee equal to 7 days rent that would have been paid during the period the premises were reserved.
5. That the Holding Fee will be banked into a Trust Account and any refund given will be by way of a Trust Account cheque.

Raine & Horne Bathurst, acting for the Landlord of the premises, acknowledge receipt of the above Application and the accompanying Holding Deposit and agree:

1. To reserve the premises for the period and in accordance with the conditions above stated.
2. If the applicant has been approved, to prepare a Residential Tenancy Agreement for the premises

Office Use Only: Holding Fee Paid: ☐ Yes ☐ No Trust Account/Receipt No. ....

## Privacy Statement

The personal information you provide in this or collected by us from other sources is necessary for us to verify your identity, to process and evaluate your application ad to manage the tenancy. Personal information collected about you in this application and during the course of your tenancy, if your application is successful, may be disclosed for the purpose for which it was collected to other parties including the Landlord, referees, other agents and third party operators of tenancy reference databases. Information already held on these databases may also be disclosed to the Landlord and us. If you enter into a Residential Tenancy Agreement and you fail to comply with your obligations under that Agreement, that fact and other relevant personal information collected during the course of your tenancy may also be disclosed to the Landlord, third party operators of tenancy reference databases and other agents. If you would like to access the personal information we hold about you, you may contact your Property Manager. You can also correct this information if it is inaccurate, incomplete or out of date. If you do not provide the information required from you, we may not be able to process your application and manage your tenancy.

**IF APPLICATION IS APPROVED, YOU ARE REQUESTED TO PROVIDE BANK ACCOUNT DETAILS WHEN SIGNING YOUR LEASE.**

Applicant Signature

Date

Agent Signature

Date