

# Residential Application Form

For your application to be processed you must answer all questions  
(Including the reverse side)

# Raine & Horne®

## A. AGENT DETAILS

### Raine & Horne Kiama

3/65 Manning Street, Kiama NSW 2532  
Phone: (02) 4232 1688  
Fax: (02) 4232 3535  
Email: rentals@kiama.rh.com.au  
Web: www.raineandhorne.com.au/kiama

## B. PROPERTY DETAILS

### 1. What is the address of the property you would like to rent?

Postcode	

### 2. Lease commencement date?

Day	Month	Year
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### 3. Lease term?

Years	Months
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### 4. How many tenants will occupy the property?

Adults	Children	Ages of Children
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## C. PERSONAL DETAILS

### 5. Please give us your details

Mr  Ms  Miss  Mrs  Other   
Surname Given Name/s

### Date of Birth

### Driver's licence number

### Driver's licence expiry date

### Driver's licence state

### Passport no.

### Passport country

### Pension no. (if applicable)

### Pension type (if applicable)

### 6. Please provide your contact details

#### Home phone no.

#### Mobile phone no.

#### Work phone no.

#### Fax no.

#### Email address

### 7. What is your current address?

Postcode	

### 8. How did you find out about this property?

- Newspaper     The Internet     Local Paper  
 Office     Office Window     Sign Board at property  
 Referral     Other (specify)

Application sent to Direct Connect (if Required)

## D. UTILITY CONNECTIONS

This is a FREE service that connects all your utilities and other services.

Direct Connect can help arrange for the connection or provision of the following utilities and other services:

Electricity	Cleaners
Gas	Insurance
Phone	Removalist
Internet	Truck or van hire
Pay TV	



Please tick this box if you would like Direct Connect to contact you in relation to any of the above utilities and other services.



We guarantee that when you connect with one of our market leading electricity and gas suppliers, your services will be connected on the day you move in. Please refer to Direct Connect's Terms & Conditions for further information.

Once Direct Connect has received this application Direct Connect will call you to confirm your details. Direct Connect will make all reasonable efforts to contact you within 24 hours of the nearest working day on receipt of this application to confirm your information and explain the details of the services offered. Direct Connect is a one stop connection service. Direct Connect's services are free. However, the relevant service providers may charge you a standard connection fee as well as ongoing service charges.

DECLARATION AND EXECUTION: By signing this application, you:

- Acknowledge and accept Direct Connect's Terms and Conditions (which are included with this application).
- Invite Direct Connect to contact you by any means (including by telephone or SMS even if the Customer's telephone number is on the Do Not Call Register) in order to provide Direct Connect's services to you, to enter into negotiations with you relating to the supply of relevant services as an agent for the service providers, and to market or promote any of the services listed above. This consent will continue for a period of 1 year from the date the Customer enters into the Agreement
- Consent to Direct Connect using the information provided by you in this application to arrange for the nominated services, including by providing that information to service providers for this purpose. Where service providers are engaged by you, they may use this information to connect, supply and charge you for their services.
- Authorise Direct Connect to obtain the National Metering Identifier and / or the Meter Installation Reference Number for the premises you are moving to.
- Agree that, except to the extent provided in the Terms and Conditions, Direct Connect has no responsibility to you for the connection or supply (or the failure to connect or supply) any of the services.
- Acknowledge that Direct Connect may receive a fee from service providers, part of which may be paid to the real estate agent or to another person, and that you are not entitled to any part of any such fee.

By signing this application form, I warrant that I am authorised to make this application and to provide the invitations, consents, acknowledgements, authorisations and other undertakings set out in this application on behalf of all applicants listed on this application.

Signature

Date

PO Box 1519, Box Hill, Victoria 3128. P: 1300 664 715 F: 1300 664 185. www.directconnect.com.au

## E. DECLARATION

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information from:

- The owner or the Agent of my current or previous residence;
- My personal referees and employer/s;
- Any record listing or database of defaults by tenants such as NTD, TICA or TRA for the purpose of checking your tenancy history;

I am aware that I may access my personal information by contacting -

- NTD: 1300 563 826
- TICA: 1902 220 346
- TRA: (02) 9363 9244

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

- communicate with the owner and select a tenant
- prepare lease/tenancy documents
- allow tradespeople or equivalent organisations to contact me
- lodge/claim/transfer to/from a Bond Authority
- refer to Tribunals/Courts & Statutory Authorities (where applicable)
- refer to collection agents/lawyers (where applicable)
- complete a credit check with NTD (National Tenancies Database)

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises.

Signature

Date



## REQUIRED DOCUMENTATION TO SUPPORT YOUR APPLICATION

### IDENTIFICATION OF AT LEAST 100 POINTS MUST BE PROVIDED

Current Drivers Licence	40 points
Birth Certificate	40 points
Proof of age card	40 points
Passport	40 points
Medicare Card	20 points
Credit Card	20 points
MV Registration Certificate	10 points
Bank Statement	10 points
Telephone account statement	10 points
Gas account statement	10 points

### THE FOLLOWING INFORMATION AND DOCUMENTATION IS REQUIRED BY EACH APPLICANT. PLEASE NOTE YOUR APPLICATION WILL NOT BE PROCESSED IF YOU FAIL TO PROVIDE ALL OF THE FOLLOWING.

Please also attach the following documents:

#### Proof of Current Address ( must submit one of the following)

- Utility statements (no greater than six months old) or
- Council rates notice

#### Proof of Income (must provide all of the following)

- 3 previous pay slips/ or if unemployed a copy of your centerlink statement
- Bank statement

#### References

- Written references from previous agent or landlord;and/or
- Written referenece from employer or friend

(If you cannot provide a written reference, please supply a contact number)

**If self employed – tax returns and business registration must also be supplied**