

Raine&Horne®

For Lease
Tenancy Application Form

Tips for a successful application

- ✓ Complete all sections of the application, including the privacy statement.
- ✓ Supply all supporting documents to ensure your application is processed.
These documents should include:
 - 3 current wage slips
 - Bank statements
 - Visa / Residential status documents for residing in Australia (if applicable)
 - Centrelink statements (if applicable)
 - Any other documents pertinent to your application
- ✓ Return the application as soon as possible after inspecting the property.
- ✓ Notify your references to expect our call.

MAKE A CLEVER CHOICE WITH YOUR UTILITIES



ELECTRICITY



GAS



BROADBAND



PAY TV



WATER

Foxie offers a free service to help connect household services from a range of market leading suppliers.

Call and let us do the hard work for you

1800 275 369



FOXIE
.com.au

Residential Application Form

For your application to be processed you must answer all questions (including the reverse side).

Raine&Horne.

A. AGENT DETAILS

RAINE & HORNE – BRUNSWICK
778-784 Sydney Road, Brunswick VIC 3056
Phone: (03) 9384 0000 **Fax:** (03) 9384 0577
Email: brunswick@brunswick.rh.com.au

B. PROPERTY DETAILS

1. What is the address of the property you would like to rent?

2. Preferred move in date?
 Day Month Year

3. Lease term?
 Years Months

4. Property rental Bond
\$ per week \$ per week \$

5. How many people will normally occupy the property?
 Adults Children Ages

C. APPLICANT DETAILS (Please give your details)

6. APPLICANT 1

Title Smoker? Yes No

Surname Given name/s

Date of birth Medicare number

Driver's licence number Driver's licence expiry date

Driver's licence state Car registration

Passport number Passport country

Pension number (if applicable) Pension type

7. Please provide your contact details.
Home phone number Mobile phone number

Email address

8. What is your current address?

9. APPLICANT 2

Title Smoker? Yes No

Name Relationship to Applicant 1

10. APPLICANT 3

Title Smoker? Yes No

Name Relationship to Applicant 1

Please refer to Section I overleaf to complete other applicants details

D. UTILITY CONNECTIONS



P 1800 275 369

Let Foxie save you time and money connecting your Electricity, Gas, Water, Broadband, Phone & Foxtel.

Foxie is a FREE service, and in one brief phone call, your connections are organised on the offers that are right for you. No obligation, no more running around, no more phone calls.

Foxie will contact you to arrange your utilities connections. You will be advised of any associated terms and conditions, including any standard connection fees that may apply. Once you have chosen your utility provider, Foxie may then need to disclose your personal information to the selected utility company. Foxie and your Agent may receive a benefit for arranging your services.

Foxie and your Agent are unable to accept responsibility for any delay or failure to connect your utility services.

Foxie is committed to protecting the confidentiality of your personal information and will at all times handle your personal details in accordance with Foxie's privacy policy available on the Foxie website. **Contact Foxie at www.foxie.com.au or call 1800 275 369.**

By signing this application, I consent to my Agent referring my information to Foxie.

E. DECLARATION

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancies Agreement pursuant to the Residential Tenancies Act 1997.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information from:

- (a) the owner or the Agent of my current or previous residence;
- (b) my personal referees and employer/s;
- (c) any record, listing or database of defaults by tenants;

If I default under a rental agreement, the Agent may disclose details if any such default to a tenancy default database, and to agents/ landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

- (a) communicate with the owner and select a tenant
- (b) prepare lease/tenancy documents
- (c) allow organisations/tradespeople to contact me
- (d) lodge/claim/transfer to/from the Residential Tenancies Bond Authority
- (e) refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (f) refer to collection agents/lawyers (where applicable)
- (g) complete a credit check with NTD (National Tenancies Database - Phone 1300 563 826 - Email info@ntd.com.au)
- (h) transfer water account details into my name

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises.

I consent to the disclosure of this page of the application form to Foxie Group Pty Ltd for the purpose of enabling Foxie Group Pty Ltd to offer the connection and disconnection services to me. I consent to Foxie Group Pty Ltd disclosing personal information it has collected about me to utility service providers for that purpose and to obtain confirmation of the connection or disconnection. I acknowledge that neither Foxie Group Pty Ltd nor the Agent accept any responsibility for: any delay in, or failure to arrange or provide for, any connection or disconnection of a utility, or for any loss in connection with such delay or failure.

Signature:

Date:

F. APPLICANTS HISTORY

11. How long have you lived at your current address?

Years Months

12. Please tell us about this rented property
Name of landlord or agent

Landlord/agent's phone no. Weekly rent paid

Reason for leaving this address?

13. What was your previous residential address?

14. How long did you live at this address?

Years Months

15. Please give us further information about this residential address
Name of landlord or agent

Landlord/agent's phone no. Weekly rent paid

Was bond refunded in full?

Yes No

If not why?

G. EMPLOYMENT HISTORY

16. Please provide your employment details.
What is your occupation?

What is the nature of your employment?
(Full Time / Part Time / Casual)

Employer's name
(inc. accountant if self employed or institution if a student)

Employer's address

Contact name Phone number

Length of employment Net income (per week)

Years Months \$

17. Please provide your previous employment details.
Occupation

Employer's name

Length of employment Net income (per week)

Years Months \$

H. STUDENT DETAILS

18. Please provide details for where you are studying.

Name of Institute Student Enrolment No.

Course Contact Name Phone number

Source of Income/Support Net Weekly Amount

Parent/Guardian Name Phone number

Address

H. STUDENT DETAILS CONTINUED

Course Name

Length of course

Years left of course

I. CONTACTS / REFEREES

19. Please provide a contact in case of emergency (not living with you).
Surname Given Name/s

Relationship to you Phone number

20. Please provide three personal references (not related to you).

Surname Given Name/s

Relationship to you Phone number

21. Please provide a personal reference (not related to you).

Surname Given name/s

Relationship to you Phone number

J. OTHER APPLICANT DETAILS

22. APPLICANT 2

I.D. number & type I.D. expiry

Occupation Length of employment

Date of birth Mobile number

23. APPLICANT 3

I.D. number & type I.D. expiry

Occupation Length of employment

Date of birth Mobile number

K. OTHER INFORMATION

22. Please provide details of any pets

Breed/Type Council registration / number

23. How did you find this property?

Office rental list Board Internet Website: _____

Other (please explain)

** PLEASE NOTE **

Initial payments must be made by bank cheque or money order within 48 hours after approval of application. NO PERSONAL CHEQUES PLEASE.

Keys will not be handed over until the lease agreement has been signed by all applicants.

This application is accepted subject to the availability of the property on the due date and no action shall be taken by the applicant against the landlord and the agent should any circumstances arise whereby the property is not available for occupation on the due date.

PLEASE PROVIDE IDENTIFICATION

Please note: for your application to be processed, you must provide the following documents:

- Photo ID
- Current payslips x 3
- Copy of your VISA (if you are not an Australian Citizen)
- Copy of your Confirmation of Enrolment (COE) if you are a student