

Residential Tenancy Application

RAINE & HORNE EASTERN SHORE



ADDRESS OF PROPERTY: _____

COMMENCEMENT DATE: _____ RENTAL (pw) \$: _____ Period eg. (6 or 12 months): _____

APPLICANT DETAILS

Full name: _____

Date of birth: _____ Phone Home: _____ Work: _____

Fax: _____ Email: _____ Mobile: _____

Current Rental Address: _____

Present property owner/agent: _____

Present property owner/agent's phone: _____ Present rent paid (pw) \$: _____

Reason for leaving current address: _____

If you currently own your property

Address: _____

Reason for leaving current address: _____

If selling – who with: _____

- ***If you own your own home we ask that you provide a copy of council rates as evidence.***

Are any applicants smokers: Yes ☐ No ☐

Car Reg Number: _____ Licence number: _____ Expiry date: _____

PETS: Yes ☐ No ☐ How many: _____ What Type & Breed: _____

Total number of persons to occupy the premises: _____

CHILDREN: _____ Names & Ages: _____

NEXT OF KIN (to be used in emergencies only)

Name: _____ Phone: _____

Address: _____

Relationship to the tenant: _____

Raine&Horne

Eastern Shore

PROPERTY DETAILS

How did you hear about this property? _____

Was the property upon your inspection in a fair condition? _____

Has your tenancy ever been terminated by a landlord or agent? _____

Has any Landlord or Agent ever refused you a property? _____

Are you in debt to another landlord or agent? _____

Have any deductions ever been made from your rental bond? _____

Is there any reason known to you that would effect your future rental payments? _____

Do you have any other applications pending on other properties? _____

EMPLOYMENT DETAILS

Occupation: _____

Current Employer: _____

Employer's address: _____

Contact Person: _____ Phone: _____

Email: _____ Length of Employment: _____

Weekly net income: \$ _____ Employment type: _____

If current employment is one year or less, previous employer: _____

Contact person: _____ Phone: _____

STUDENT OR CENTRELINK

Are you a student? Yes ☐ No ☐

CENTRELINK INCOME: *(please provide centrelink statement)*

Type of Centrelink Payment/s: _____

Amount \$: _____ per Week/Fortnight/Month

REFERENCES - (Please note that references must not be immediate family or spouse)

Previous Landlord

Name: _____ Phone: _____

Property Address: _____

Other – non family related personal reference

Name: _____ Phone: _____

Relationship: _____

REQUIREMENTS

In addition to completing this application form, ALL APPLICANTS will need to supply the following documentation:

- **PHOTO IDENTIFICATION:** Passport, Drivers Licence or Student ID + one other form of ID
- **CURRENT PERSONAL INFORMATION REPORT:**
- Local reports from Tasmanian Collection Service – 29 Argyle Street, Hobart
or 62135555. Interstate report from Veda: www.mycreditfile.com.

If you are a student or unemployed you will also need to provide:

- ***Current Bank Statement***
- ***Proof of income – Centrelink Summary Sheet.***
 - A separate application form is required from **ALL** adults wishing to reside in the property.
 - Applications will be processed as soon as possible. Delays may occur if requested information has not been received.
 - If your application is successful you will be required to sign a Residential Tenancy Agreement and a part payment of rent may be required upon signing.

PRIVACY ACT – Please read and sign

This is a tenancy application form. Its purpose is to identify potential tenants. This form is not, nor does it form any part of a tenancy agreement. Should your application be successful, your rights and obligations and those of the property owner will be governed by the Residential Tenancy Act 1997.

Privacy Act (Commonwealth) 1988 - Collection Notice

The personal information the prospective tenant provides in this application or that which is collected from other sources is necessary for the Agent to verify the Applicant's identity to process and evaluate the application and effectively manage the tenancy. The personal information collected about the Applicant may be disclosed, by use of the internet or otherwise, to other parties, including the landlord, trades people, referees, solicitors, financial institutions, media organizations, parties engaged to evaluate the property, bodies corporate, other agents, clients of the Agent both existing and potential, third party operators of tenancy reference databases, government, collection agencies, relevant Courts and Tribunals, and statutory bodies and other third parties as required by law. Information already held on tenancy reference databases may also be disclosed to the Agent and/or landlord.

The Agent will only disclose information in this way to other parties to achieve the purposes specified above or as otherwise allowed under the Privacy Act.

If the Applicant would like to access this information they can do so by contacting the Agent at the address and contact numbers contained in this Application. The Applicant can also correct this information if it is inaccurate, incomplete or out of date. If the information is not provided, the Agent may not be able to process the application.

I _____ acknowledge that I/We have read and understood the contents of this Privacy Collection Notice and agree to the above terms.

Applicant to sign: _____

APPLICANT ACKNOWLEDGEMENT – Please read and sign

By signing here I acknowledge:

1. That I have read and understood the contents of the Privacy Collection Notice at the beginning of this form.
2. I, the Applicant do solemnly and sincerely declare that the above information is true, correct and that I have supplied the above information of our own free will.
3. I, hereby authorise you, as the letting agent, to conduct any inquiries and searches so as to verify the above information.
4. In addition I agree to pay any costs associated with any debt collection action taken in the event of any default or breach of any lease agreement I may sign with Raine and Horne Eastern Shore.
5. If this application is unsuccessful I acknowledge that Raine & Horne Eastern Shore will only hold this application for no more than three (3) months.
6. I understand I am responsible for my own contents insurance.
7. Attached to this application is a current (no older than 90 days) credit report from Tasmanian Collection Services (6213 5555) or Veda (1300 762 207) and 100 points of identification.
8. That I hereby authorise Raine & Horne Eastern Shore to check and lodge my personal details into the National Tenancy Database.
9. I acknowledge that the next of kin details are not a person on the application or lease agreement.
10. I will pay upon signing, a Residential Tenancy Agreement all rent and bond monies due.

Signed by applicant: **Date:**

OFFICE DETAILS:

RAINE & HORNE EASTERN SHORE

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Raine&Horne
Eastern Shore