

NOTICE TO VACATE FORM

DATE: _____

PROPERTY ADDRESS: _____

TENANT(S) NAME: _____

CONTACT DETAILS: _____

Vacate (Expired Lease)

I / We wish to vacate the above property on _____.

This allows for the required 14 / 21 days notice to be given (please circle one).

- **14 days** - If you want to end your tenancy when the fixed term period of the agreement is due to run out, you will need to give at least **14 days** notice. This notice can be given up to and including the last day of the fixed term.
- **21 days** - If you want to end your tenancy after the fixed term has ended (and you have not signed another lease), you will need to give at least **21 days** notice. This notice can be given at any time and does not have to line up with the rent payment cycle. You must pay the rent up to and including the day your notice ends and you vacate.

Tenant signatures: _____

Vacate (Break Lease)

I/We wish to vacate the above property on _____.

I / We agree to the following terms/conditions of breaking our lease:

- To pay the rent/water up until a suitable tenant is found or until the lease expires, whichever occurs first.
- To pay all the landlords fees associated with re-letting the property
- To be responsible for the lawns/gardens of the property up until the property is re-let, even if we are no longer physically residing at the property
- To allow Raine & Horne representatives to show prospective tenants through the premises

Tenant signatures: _____