

Upon submission of this application you will need to present:

- **PHOTO IDENTIFICATION** - Drivers licence or passport
- **PROOF OF INCOME** - This can consist of A Letter of Confirmation (stating your salary) for a new position; Or 2 latest pay slips; Or 2 latest Centrelink Statements
- **A CURRENT COPY OF YOUR PERSONAL INFORMATION REPORT** - Obtainable from Tasmanian Collection Service, corner of Collins & Argyle Streets, Hobart (Tas); Or from the registered agency in relevant state i.e. Equifax www.mycreditfile.com.au (Mainland)

A separate application form is required for each adult 18+ wishing to reside in the property.

Should this application not be accepted, the agent is not required or obligated to disclose why or supply any reason for the rejection of this application.

How did you hear about this property: Internet Newspaper Office Other: Date:/...../.....

PREMISES: Date Viewed:/...../.....

Lease Term Required: Rent P/W: \$..... Bond: \$..... Lease Start Date:/...../.....

APPLICANT Ms Miss Mrs Mr Other:

Full Name: Preferred Name:

Current Address:

Phone No: Mobile No: Work Phone No:

Email: Date of Birth:/...../..... Drivers Lic/Passport No:

Names of Other Applicants: No. of Adults to Occupy:

No. of Children & Ages: Do you Smoke: Yes No If Yes: Inside Outside

Total No. of Vehicles to be kept at Premises: Rego No.1: Rego No.2: Rego No.3:

PRIVACY ACT (COMMONWEALTH) 1988 - COLLECTION NOTICE

The personal information the prospective tenant provides in this application or that which is collected from other sources is necessary for the agent to verify the Applicant's identity, to process and evaluate the application and manage the tenancy.

The personal information collected about the Applicant in this application may be disclosed during the course of the tenancy for the purpose for which it was collected, to other parties, third parties, including the landlord, referees, financial institutions, trades people, other agents, third party operators of tenancy reference databases and other third parties as required by law. Information already held on the tenancy reference database may also be disclosed to the Agent and/or Landlord. The Agent may also disclose information to other parties on the internet.

If the Applicant enters into a Residential Tenancy Agreement and if the Applicant fails to comply with their obligations under the Agreement, that fact and other relevant personal information collected about the Applicant during the course of the tenancy may also be disclosed to other parties, including those referred to above.

The Agent will only disclose the information in this way to other parties to achieve the purpose specified above as otherwise allowed under the Privacy Act 1988. If the Applicant would like to access his/her personal information held by the Agent, they can do so by contacting the Agent at the address and contact numbers contained in this application. The Applicant can also correct this information if it is inaccurate, incomplete or out of date.

If the information is not provided, the Agent may not be able to process the application and manage the tenancy.

PRIVACY ACT ACKNOWLEDGMENT

In accordance with section 18n (1) (b) of the Privacy Act, I authorise you to give information to and obtain information from all credit providers and references named in this application. I understand this can include information about my credit worthiness, credit standing, and credit history or credit capacity. I understand this information may be used to assess my application.

I acknowledge that I have read and understood the contents of the Privacy Collection Notice and affirm that the information provided in this application is true and correct.

I also acknowledge that I have carefully inspected the property and the grounds and did not notice any issues of concern or items that require repair and/or maintenance.

Signed: Date:/...../.....

PLEASE COMPLETE REVERSE SIDE...

PLEASE ATTACH ANY OTHER RELEVANT INFORMATION THAT MAY AFFECT THIS APPLICATION

EMPLOYMENT

Occupation/Student/Centrelink Benefit:
Employer: Length of Employment:
Net Wage/Benefit P/W: \$..... Full Time Part Time Casual:
Contact Person/Position: Contact No:
Are You or Have you Ever Been Bankrupt:

LIVING HISTORY

Living Address: Rent Own Property Rent P/W: \$.....
Agent/Owner (if applicable): Contact No:
Reason For Leaving: Period Occupied:
Bond Refunded: Yes No If No, Why:
Previous Address: Rent P/W: \$.....
Agent/Owner (if applicable): Contact No:
Reason For Leaving: Period Occupied:
Bond Refunded: Yes No If No, Why:

PLEASE CONFIRM

Have you ever been evicted by any Landlord or Agent: Yes / No Details:
Have you ever been refused another property by a Landlord or Agent: Yes / No Details:
Are you currently in debt to another Landlord or Agent: Yes / No Details:
Is there any reason known to you that would affect your ability to pay rent when due: Yes / No Details:

PETS

Is a Pet to be Kept at The Property: Yes No if Yes: Dog Cat Bird Other:
Breed: Age: Inside or Outside pet How Many:

NEXT OF KIN (not moving in with you): Relationship:
Address: Contact No:

REFERENCES (Character References – different to references noted above – we suggest friends, neighbours, accountant, etc)

1. Name: Contact No:
Property Address/Institute etc: Reference Type:
1. Name: Contact No:
Property Address/Institute etc: Reference Type:

NOTES/ANY ADDITIONAL INFORMATION:

PLEASE COMPLETE REVERSE SIDE...